

ia070006

InterNational Committee for Information Technology Standards

INCITS Secretariat, Information Technology Industry Council (ITI)

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Date: 7 March 2007
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Draft Agenda
INCITS Accessibility Study Group
Meeting # 24
Wednesday 14 March 2007
8:00-9:30am PST

Toll free dial-in: 888 967-2253

Meeting ID: 877681

P/W: 222377 (access)

[JTC-1 SWG-A Document Register](#)

[INCITS SG Document Register](#)

1. Administrative

1.1 Call to Order

1.2 Introduction of Participants and Membership Report

1.3 Appointment of Recording Secretary

1.4 Approval of the Agenda

Reference: ia070006

1.5 Approval of Minutes for 2 March 2007 Meeting

Reference: ia070009

1.6 Review of Action Items

- Mr. Salaets will revise the draft contribution for consideration at the next SG meeting.
- Mr. Deutsch and Mr. Michael will draft a contribution regarding SWG-A document maintenance for consideration at the next SG meeting.
- SG members are to contact Mr. Deutsch and indicate whether they will be attending the SWG-A's Norway meeting and wish to be considered for the U.S. delegation.

2. SWG-A preparation: Norway

- Review Draft Contributions:
 - a. ia070008
 - b. ia070007
- Establish US delegation
 - a. Delegates
 - b. HOD

3. Review of Action Items

4. Meeting Schedule

Next SG teleconference: Monday 2 April 1:00 p.m. PDT

Key dates: CSUN: March 19-24
TEITAC: April 10-12

US Delegation list due: March 22
Deadline for new SWG-A submissions: March 22
Deadline for responses to posted documents: April 4
Norway SWG-A April 23-27

6. Adjourn